## **Bomb Threat Checklist**

INSTURCTIONS: Be calm and curios. Do not interrupt the caller. Your Name: \_\_\_\_\_ Time: \_\_\_\_am/pm Exact words of caller: Caller identity: (circle one) Male/Female Adult/Child Voice characteristics: (circle all that apply) Type of Accent: \_\_\_\_\_ Angry/Normal Slow/Fast Deep/High Loud/Quite Background noise: PRETEND DIFFICULTY WITH HEARING: Keep caller talking. If caller seems agreeable to further conversation, ask questions like: When will it go off: \_\_\_\_\_ Certain hour: \_\_\_\_\_ Time remaining: Where is it located: Building: \_\_\_\_ Area: \_\_\_\_ What kind of bomb is it: Where are you now: How do you know so much about the bomb: What is your name and address: Does the caller appear familiar with the building by their description of the bomb location? Write out the message in its entirety and any other comments on a separate sheet of paper and attach to this sheet.